

# ***JOURNAL OF INNER ASIAN ART AND ARCHAEOLOGY***

Co-Editors: Dr. Judith A. Lerner, Dr. Sören Stark, and Dr. Annette L. Juliano

## **NOTES TO CONTRIBUTORS (Revised April 2015)**

Manuscripts must be in English, using American spelling and punctuation conventions (see attached Style Sheet) and should be submitted in electronic format.

### **FORM OF SUBMISSIONS**

Articles should be accompanied by an abstract of no more than 100 words, a list of illustrations, photocopies of the illustrations, and a 50-word biographical statement with your institutional affiliation and complete address. Articles submitted must include

- Title
- Name of author
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- If appropriate “Acknowledgements” as first endnote after the author’s/authors’ name(s)
- References: bibliography of works cited in the article
- List of illustrations with correct captions and source information
- Illustrations sent as separate files as .jpg attachments

Please submit your articles in electronic format to Dr. Judith A. Lerner <judith.lerner@nyu.edu >, Dr. Sören Stark <soeren.stark@nyu.edu> and to Dr. Annette L. Juliano <aljuliano@verizon.net >.

In addition, you might also send a hard copy, accompanied by photocopies of the illustrations, to:

Dr. Judith A. Lerner, *Journal of Inner Asian Art and Archaeology*  
c/o The Institute for the Study of the Ancient World  
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### **FORMAT**

The style sheet is attached. However contributors should note that:

- 1) Articles must be as a Word document, formatted as in U.S. letter-size format, i.e., 8 x 12 inches and typed with margins 1 inch all around. All material, including endnotes, figure captions, and long direct quotations in the text, must be double-spaced. Tables must be camera ready, i.e., composed on a computer and clearly printed.
- 2) All fonts used should be **Unicode** fonts
- 3) Articles should have **endnotes**, not footnotes

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Contributors will receive uncorrected copies of page proofs for verification and typographical correction. Special attention should be paid to layout and positioning of illustrations and captions. No substantive corrections, however, should be made to the text at this point. All such corrections should already have been made on the typescript at the time of final revision, as noted above. The expense of the author's proof alterations exceeding 10 percent of the cost

of composition will be charged to the author. Printer's typographical errors are identified as such and are not included in this assessment.

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With your initial submission, illustrations may be low-res, either sent as separate .jpg attachments or pasted into a Word document, with each identified by its figure number. If, after peer review, your article is accepted, you may send high-resolution as an email attachment (if too large, then via a free service such as [www.wetransfer.com](http://www.wetransfer.com)).

Illustrations must be accompanied by a list of captions (see below) and giving credit to the source of those illustrations not original to the contributor.

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Contributors will receive one copy of the *Journal*, free of charge, and a PDF of their article.

## **LENGTH OF ARTICLES**

There are no strict limits on length, but please assume that the text should not exceed ca. 5000 words, exclusive of endnotes. If you would like to write a longer article please contact the editors. Shorter articles are equally acceptable.

## **CHECKLIST**

The submission package should include:

- 1) A clearly labeled digital folder containing digital files of the manuscript, illustrations, captions, abstract, and biographical statement, in Microsoft Word + any unusual fonts to print foreign languages. This can be sent via [www.wetransfer.com](http://www.wetransfer.com) (or comparable file-sharing services), or e-mail attachment (if doesn't exceed a total of 20 MB in size).
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**JOURNAL OF INNER ASIAN ART AND ARCHAEOLOGY**  
**STYLE SHEET (Revised April 2015)**

**SOURCES FOR GENERAL PREFERRED USAGE**

For style and usage please consult: *University of Chicago, A Manual of Style* (most recent edition). The following recent editions of the U of C manual have been posted on various American university websites, all accessible to the general public:

<http://library.osu.edu/sites/guides/chicagogd.html> or  
<http://www.libs.uga.edu/ref/chicago.html>.

The *Journal* no longer accepts British spelling. Please use American English spelling as defined in *Webster's Collegiate* or *Third New International Dictionaries*:

<http://www.merriam-webster.com/opaendictionary/>. You can set your program to mark your text as "English (US)"; misspellings will then appear with a red underline.

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Use a comma or semicolon before a final conjunction or preposition (punctuation closed in series: red, green, yellow, and white).

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Use *double* quotes; final (right-hand) marks *follow* a comma or a period.

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**DATES**

BCE and CE have replaced B.C. and A.D.

**CROSS REFERENCES**

References to chap., fig., pl., p., etc. in other publications should appear in **lower case** (as typed here). References to Fig. from elsewhere in this journal will appear with the initial letter capitalized (as typed here).

**CITATION OF ONE'S OWN ILLUSTRATIONS**

Use Fig., i.e., the initial letter capitalized; do not use Pl. for any of your illustrations. Several images that are related to each other, such as coins, consider numbering as Fig. 2:a, b, etc.

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All foreign words naturalized in the dictionaries quoted above shall appear in Roman letters but with full diacriticals. All foreign words not included in the current editions of these dictionaries appear with full diacriticals in italic type. Direct English translations of foreign terms or phrases should appear enclosed in quotation marks and in parentheses following the terms or phrases in question.

## TRANSLITERATION SYSTEMS

*Chinese*: Pinyin. Although if you quote a source that uses Wade-Giles, leave that in the quotation and provide a Pinyin equivalent in brackets.

*Sanskrit*: American Oriental Society / Royal Asiatic Society with full upper and lower diacriticals.

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*Arabic, Persian, Russian and other languages*: Library of Congress Transliteration Tables: <http://www.loc.gov/rr/amed/TransliterationPage/TransliterationPage1.htm>

although the editors will consider another transliteration system as long as it is used consistently throughout the article.

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Contributors must supply all foreign scripts used in the article if necessary. Names and terms to appear in foreign script should be clearly written or printed in that script alongside the English transliteration.

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Two forms of annotation are to be used:

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Example: There was a kind of convergence of the two great barbaric civilizations with Chinese culture in their ritualistic use of kingly jade and godlike feathers (Schafer 1963, p. 223).

Keep the abbreviation for p. (and pp. for more than one cited page) or ill./ills. in the reference, for the sake of clarity.

2. *Endnotes* (not footnotes) to communicate information beyond a simple citation, following the same rule for simple page references.

All the works cited (within the text and in endnotes) should be included in a separate list of "References" at the end, in which *full publication information* should be provided. At least for books, authors should go on-line if necessary to check information in a standard international library catalogue should the full publication information for a particular source be missing. If a book or article was originally written in one language, but it has been used from a translation, please give not only the reference to was actually consulted *but as well a reference citing the original source in the original language*.

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## BIBLIOGRAPHY

### *Books – Modern authors*

Marshak 2002

Boris Marshak. *Legends, Tales, and Fables in the Art of Sogdiana*. With an appendix by Vladimir A. Livshits (“Biennial Ehsan Yarshater Lecture Series” 1, New York: Bibliotheca Persica Press, 2002).

### *Books – Medieval authors*

Muqaddasī, ed. De Goeje 1906

Al-Muqaddasī. *Kītāb aḥsan al-taqāsīm fī ma‘rifāt al-aqālīm*, ed. Jan de Goeje (“Bibliotheca Geographorum Arabicorum” III, Leiden: Brill, 1906).

### *Books – Ancient authors*

Strabo XII, 12, 2-4

Strabo. *Geography, Books 15-16* (“Loeb Classical Library” 241, Cambridge, MA: Harvard University Press and London: Heinemann, 1968).

### *Chapters in edited books*

Petech 1977

Luciano Petech. “Western Tibet: Historical Introduction, in *Tabo: A Lamp for the Kingdom*, ed. Deborah Klimburg-Salter (Milan: Skira Editore, 1997), 230-56.

### *Periodicals*

Alsop 1984

Ian Alsop, “Five Dated Nepalese Metal Sculptures,” *Artibus Asia* 45 (1984): 207-16.

### *Two authors*

Göckenjan and Zimonyi 2001

Hansgerd Göckenjan and István Zimonyi. *Orientalische Berichte über die Völker Osteuropas und Zentralasiens im Mittelalter. Die Ğayhānī-Tradition* (“Veröffentlichungen der Societas Uralo-Altaica” 54, Wiesbaden: Harrassowitz, 2001).

### *Three and more authors*

List all of the authors in the reference list; in the text/endnote, list only the first author, followed by *et al.*:

Belenitskiy *et al.* 1973

Aleksandr M. Belenitskiy, Ilona B. Bentovich, and Oleg G. Bol’shakov. *Srednevekovyy gorod Sredney Azii* (Leningrad: Nauka, 1973).

Full publication information should include:

- Full name of author (first, middle initial and last name), even if the book or article, or your own academic conventions, uses only the first initials of the name. Thus, Boris I. Marshak, not B. I. Marshak. If, however, it proves impossible to learn the author’s first name, the initials will suffice.
- Full title of the work—if an article, the title is placed in *double* quotation marks; if a book, or name of a journal, the title is italicized. Where the work is in a language other

than the standard Western scholarly languages, provide an English translation of the title in brackets.

Examples:

Yue Feng 岳峰 ed., *Zhongguo Xinjiang wenwu guji daguan*, 中國新疆文物古迹大觀 [A Grand View of Xinjiang's Cultural Relics and Historic Sites, China] (Urumqi: Xinjiang meishu sheying chu ban she, 1999).

Valentina I. Raspopova, *Metallicheskie izdeliia rannesrednevekovogo Sogda* [Metal objects from early medieval Sogd] (Leningrad: Nauka, Leningradskoe otdelenie, 1980).

- For citations of journals, include volume number and year of publication.
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  - If citing a work in Chinese, provide both Pinyin in transcription and Chinese characters for the author and title, as well as the translation of the title into English (see above example). For Japanese or Korean, a proper transcription will suffice.
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- 7) Current location
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Fig. w. Anonymous (Song Dynasty). “Auspicious Bird.” Limestone relief; approx. 251 x 166 cm. Tomb of Emperor Renzong (d. 1063), Yongchaoling, Henan Prov. After Osvald Sirén,

*Chinese Sculpture from the Fifth to the Fourteenth Century*, 4 vols. (London: Ernest Benn, n.d.), vol. 4, pl. 558.

Fig. x. *Nana seated on the back of a lion*. Ca. second century CE. Gandhāra. Bone or ivory; h. 7 cm. Ashmolean Museum, Oxford, UK (Acc. No. 1997.255). Photograph courtesy of the museum.

Fig. y. *Dvārapāla*. Beginning of the fifth century CE. Relief left of Cave 6 entrance, Udayagiri (Madhya Pradesh, India). Author's photograph.

Fig. z. Plan of Trench TB 76-3, showing the structures of Phase 2. (Drawing: ICAR-University of Bologna).

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