



### Consultant Agreement Services Performed Outside of the US

The below information describes the work to be performed by the Consultant outside of the US. If Consultant is a not U.S. citizen or permanent resident alien, they must complete the attached "Statement for Services Performed Outside the United States". Consultant must receive written approval from NYU Project Manager to exceed Total Cost of Engagement. Invoices submitted without this approval will not be accepted. Consultant shall submit an invoice to ISAW to receive payment. The invoice should include description of the work completed and itemized receipts for approved travel expenses.

#### 1. Engagement Details

Project Name:	
SOW/Quote # and Date (if Applicable):	
Scheduled Start Date:	
Scheduled End Date:	
NYU Project Manager:	

#### 2. Project Description & Scope of Work

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#### 3. Fees

Consultant Name:		
Email:		
Phone No.:		
Address:		
Role:		
<b>Fee:</b>		
Travel/Other Expenses:		
<b>Total Cost of Engagement*:</b> <i>(SubTotal +Expenses)</i>		

NEW YORK UNIVERSITY - Project Manager	CONSULTANT
Signature:	Signature:
Name (print):	Name (print):
Title:	Title:
Date:	Date:



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**Statement for Services Performed Outside the United States**  
*(Employees or Independent Contractors)*

I, \_\_\_\_\_, certify that  
*(Insert Name)*

- I am not a U.S. citizen or permanent resident alien, and
- all {or the specified portion as indicated below} of the services I perform for New York University (“NYU”) are performed in \_\_\_\_\_.  
*(Insert Country)*

*If all services are not performed outside the U.S., please describe the level of services performed for NYU outside the U.S.*

\_\_\_\_\_  
*(Print Name)*

\_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
*(Date)*