

**Commonly Used Account Codes**

Honorarium (Guest Lecture)	60120
Legal Fees (Visas)	60430
Prof Svc - On Site	60455
Prof Svc - Off Site	60456
Purchase - Service Equipment	62130
Purchase - Computer HW Equip	62140
Purchase - Computer SW Equip	62147
Office Supplies	63110
Miscellaneous Expenses	63119
Courier Services	63130
Books & Periodicals	63410
Periodical Subscriptions	63420
Electronic Publications	65113
Employee Recruiting (Faculty)	65120
Employee Moving	65130
Convention Registration & Meeting	65170
Business Meals	65182
Alcoholic Beverages	65183
Team Dinner/ Meetings (Staff Only)	65186
Recruitment Dinner/Meetings	65187
Membership dues	65291
Travel & Living Domestic (Staff)	65510
Travel & Living Foreign (Staff)	65520
Travel - Consultants /Guest Travel	65530
Team Travel (Digital Projects Team)	65541