



SUMMER FUNDING REQUEST FORM

Date: _____

Name: _____

Program: _____

Location: _____

Dates: _____

Language to be studied, levels involved, and explanation of why competence cannot be acquired through NYU or consortium courses:

Amount Requested: _____

Approved

Not Approved

_____ Amount (if not total requested amount)

Signature of Director

Date

GUIDELINES

Requests for financial support for summer language study, or for similar acquisition of technical skills, are considered by the faculty in a single cycle each year. Because there is no separate budget for such funding, it comes from ISAW's general funds, and support will therefore be limited. Students wishing to make a case for such study should submit an application on the form provided no later than **February 1** each year.

As a general rule, the following priorities and considerations will be taken into account by the faculty in evaluating such applications:

1. Languages not taught at NYU or in the metropolitan area, or for which there are special intensive programs available only at other institutions, will have the highest priority.
2. Ancient languages will have priority over modern languages.
3. Only in very exceptional cases will any student receive support for this purpose more than once.
4. Beginning a language or making a major leap in competence will have priority over more minor increases in competence.
5. Reading competence in modern languages will, beyond an intermediate level, generally be improved more by actual reading than by organized programs. Students are also encouraged to form reading groups at ISAW with other students working to improve their reading knowledge of ancient or modern languages.

--If funding is approved, it is the responsibility of the student to notify ISAW of payment deadlines in advance. NYU generally requires at least 30 days notice to generate a check. ISAW is not liable for late payment fees that result from late notice.

--If you have applied for and received funding from another source, you must inform ISAW.